

OKTA, INC.

AMENDED AND RESTATED SECURITYHOLDER COMMUNICATION POLICY

I. Introduction

The Board of Directors (the “**Board**”) of Okta, Inc. (the “**Company**”) provides to securityholders and other interested parties the ability to communicate with the Board through an established process for securityholder communication (as that term is defined by the rules of the U.S. Securities and Exchange Commission) (“**Securityholder Communication**”). The Board has adopted the guidelines set forth in this Amended and Restated Securityholder Communication Policy (the “**Policy**”) to ensure that its securityholders and other interested parties have access to the Board. The Board or its Nominating and Corporate Governance Committee may modify this Policy from time to time.

The Board will give appropriate attention to written communications on issues that are submitted by securityholders and other interested parties, and will respond if and as appropriate. Absent unusual circumstances, the Chief Legal Officer of the Company will: (1) be primarily responsible for monitoring communications from securityholders and other interested parties; and (2) provide copies or summaries of such communications to the Board, one of the Board’s committee, independent directors as a group or individual directors (as the case may be).

II. Content of Communications

All Securityholder Communications must be accompanied by the following information:

- If the person submitting the communication is a securityholder, a statement of the type and amount of securities of the Company that the person holds;
- If the person submitting the communication is not a securityholder, the nature of the person’s interest in the Company;
- Any special interest, meaning an interest not in the capacity of a securityholder of the Company, of the person in the subject matter of the communication; and
- The address, telephone number and e-mail address, if any, of the person submitting the communication.

The Chief Legal Officer of the Company shall have discretion to screen and not forward to directors communications that the Chief Legal Officer determines in his or her discretion (in consultation with the Chairperson of the Board as the Chief Legal Officer deems appropriate) to be communications unrelated to the business or governance of the Company and its subsidiaries, commercial solicitations, offensive, obscene or otherwise inappropriate. Examples of communications that are not appropriate for delivery to directors (and therefore are not considered valid Securityholder Communications) under this Policy include:

- Communications regarding individual grievances or other interests that are personal to the party submitting the communication and could not reasonably be construed to be of concern to securityholders or other constituencies of the Company (such as employees, members of the communities in which the Company operates its businesses, customers and

suppliers);

- Communications that advocate the Company's engaging in illegal activities;
- Communications that are business solicitations, advertisements, mass mailings, resumes, "junk" mail, or surveys; and
- Communications that, under community standards, contain offensive, scurrilous or abusive content.

Communications from an officer or director of the Company and proposals submitted by securityholders to be included in the Company's annual proxy statement, pursuant to Rule 14a-8, and director nominations, pursuant to Rule 14a-11, of the Securities Exchange Act of 1934, as amended (and related communications) will not be viewed as a Securityholder Communication. Communications from an employee or agent of the Company will be viewed as Securityholder Communication only if such communications are made solely in such employee's or agent's capacity as a securityholder.

III. Delivery Procedures

Communications to the Board, a Board committee, independent directors as a group or individual directors must be in writing and should not exceed 500 words in length, excluding the information required to accompany the communication under these procedures. The communication should be addressed to the Chief Legal Officer of the Company and sent via email to investor@okta.com, specifying in the subject line to whom the concern is directed.

IV. Review of Communications by Chief Legal Officer

Upon receipt, each Securityholder Communication will be reviewed by the Chief Legal Officer of the Company, or the Chief Legal Officer's delegate(s), to determine whether:

- The communication satisfies the procedural requirements for submission under these procedures; and
- The substance of the communication is of a type that is appropriate for delivery to the directors under the criteria set forth herein.

If a communication does not conform to the procedural requirements of these procedures, the communication shall be returned to the person submitting the communication, together with a brief explanation of the defect(s).

The Chief Legal Officer of the Company, or the Chief Legal Officer's delegate(s), shall determine whether the substance of a communication is not of a type that is appropriate for delivery to the Board or individual directors under this Policy. If a communication is not presented because it is not appropriate for delivery under these procedures, the communication must nonetheless be made available to any director to whom it was directed and who wishes to review it.

Securityholder Communications determined to be appropriate for delivery, shall be assembled by the Chief Legal Officer of the Company, or the Chief Legal Officer's delegate(s), for delivery. The assembled communications shall be delivered to the Board or individual directors (as the case may be) on a periodic basis, generally in advance of a regularly scheduled meeting of the Board. The Chief Legal Officer of the Company, or the Chief Legal Officer's delegate(s), may accompany the communications with relevant materials or analyses, together with any recommendations of management, that may be useful to the directors in the consideration of the Securityholder Communication.

If so instructed by the Chairperson of the Board, a Securityholder Communication directed to the Board as a whole, but relating to the area of competence of one of the Board's committees, shall be delivered to that committee chair, with a copy to the Chairperson.

V. Other

The Company's acceptance and forwarding of a Securityholder Communication to the Board, a Board committee, or any member or members of the Board does not imply that the directors owe or assume any fiduciary duty to the person submitting the Securityholder Communication, all such duties being only as prescribed by applicable law.

Amended and Restated by the Nominating and Corporate Governance Committee of the Board of Directors of Okta, Inc. on December 19, 2024.